

BrioQuery - 34dtr[3].bqv

File Edit View Insert Format Table Tools Window Help

Arial 9

Table

Sections

- DTR
- Query
- Results
- Table**
- Pivot

Sort: Drag Request Items here to sort them

Limit: Boc

Outliner, Sort, and Limits toggle buttons make the corresponding sections appear and reappear depending on your need for viewing or working on certain sections. These toggle buttons also show you how many items you have in the Limits and Sort lines.

Sections are toggle buttons that facilitate the movement between different sections of a Brio report. In this example the Table toggle Button is activated.

Notice that there is a Pivot Section off the Table Section. This pivot is based off the Table Section and will have the same limits that were placed on the corresponding Table Section.

Limit line narrows down the data that is in the Results Section of a report. You can see just the information you are interested in and you don't effect other sections of a report.

Catalog of all information requested and available in the Results section including any computed items or grouped items.

Outliner section contains all the items you want to have in your

Begin Budget Fy	Vendor Code	Boc	Program	User Id	Expended Items	Undelivered
2002	34STANDARD	2100	523409030	URMAE84	0	
2002	34STANDARD	2100	523410030	URMAE84	0	
2002	34STANDARD	2100	523409030	URMAE84	0	
2002	34STANDARD	2100	523414030	URMAE84	-1,011	
2002	34STANDARD	2100	523413030	URMAE84	0	
2002	34STANDARD	2100	523409030	URMAE84	25	
2002	34STANDARD	2100	523408030	URMAE84	0	
2002	34STANDARD	2100	523408030	URMAE84	48	
2002	34STANDARD	2100	523413030	URMAE84	0	
2002	34STANDARD	2100	523413030	URMAE84	0	
2002	34STANDARD	2100	523408030	URMAE84	0	
2002	34STANDARD	2100	523414030	URMAE84	0	
2002	34STANDARD	2100	523410030	URMAE84	0	
2002	34STANDARD	2100	523403030	URMAE84	-1,090	
2002	34STANDARD	2100	523403030	URMAE84	0	
2002	34STANDARD	2100	523410030	URMAE84	0	
2002	34STANDARD	2100	523401030	URMAE84	-1,700	
2002	34STANDARD	2100	523401030	URMAE84	0	
2002	34STANDARD	2100	523401030	URMAE84	0	
2002	34STANDARD	2100	523401030	URMAE84	0	
2002	34STANDARD	2100	523403030	URMAE84	0	
2002	34STANDARD	2100	523408030	TRVLUSER	363.42	
2002	34STANDARD	2100	523408030	TRVLUSER	0	
2002	34STANDARD	2100	523408030	TRVLUSER	0	
2002	34STANDARD	2100	523408030	TRVLUSER	507.74	
2002	34STANDARD	2100	523405019	UWSIE12	10	

Begin Budget Fy , Vendor Code , Boc , Program , User Id , Expended Items , Undelivered Orders

Ready 222 of 2231 Rows

How to create a Table?

03/10/04

To add a new table, go to *Insert* and *New Table* .

Renaming a new Table or Pivot Section by <clicking> on the section you want to change the name and right <clicking> and selecting *Rename* .

Hint: Name the Pivot to relate to the Table. Name the Table with information about the Limits placed in the Table Section.

To create a limit <click> and then right <click> on the column you want to create a limit on.

Adding items into the outliner of a Table by dragging them from the Results section and drop them into the Outliner. You must have data in a table to create a Pivot or to place limits.

Begin Budget Fy	Vendor Code	Boc	Program	User Id	Expended Items	Undelivered Orders
2002	34STANDARD	2100	523409030	URMAE84	0	
2002	34STANDARD	2100	523410030	URMAE84	0	
2002	34STANDARD	2100	523411030	URMAE84		
2002	34STANDARD	2100	523412030	URMAE84		
2002	34STANDARD	2100	523413030	URMAE84		
2002	34STANDARD	2100	523414030	URMAE84		
2002	34STANDARD	2100	523415030	URMAE84		
2002	34STANDARD	2100	523416030	URMAE84		
2002	34STANDARD	2100	523417030	URMAE84		
2002	34STANDARD	2100	523418030	URMAE84		
2002	34STANDARD	2100	523419030	URMAE84		
2002	34STANDARD	2100	523420030	URMAE84		
2002	34STANDARD	2100	523421030	URMAE84		
2002	34STANDARD	2100	523422030	URMAE84		
2002	34STANDARD	2100	523423030	URMAE84		
2002	34STANDARD	2100	523424030	URMAE84		
2002	34STANDARD	2100	523425030	URMAE84		
2002	34STANDARD	2100	523426030	URMAE84		
2002	34STANDARD	2100	523427030	URMAE84		
2002	34STANDARD	2100	523428030	URMAE84		
2002	34STANDARD	2100	523429030	URMAE84		
2002	34STANDARD	2100	523430030	URMAE84		
2002	34STANDARD	2100	523431030	URMAE84		
2002	34STANDARD	2100	523432030	URMAE84		
2002	34STANDARD	2100	523433030	URMAE84		
2002	34STANDARD	2100	523434030	URMAE84		
2002	34STANDARD	2100	523435030	URMAE84		
2002	34STANDARD	2100	523436030	URMAE84		
2002	34STANDARD	2100	523437030	URMAE84		
2002	34STANDARD	2100	523438030	URMAE84		
2002	34STANDARD	2100	523439030	URMAE84		
2002	34STANDARD	2100	523440030	URMAE84		
2002	34STANDARD	2100	523441030	URMAE84		
2002	34STANDARD	2100	523442030	URMAE84		
2002	34STANDARD	2100	523443030	URMAE84		
2002	34STANDARD	2100	523444030	URMAE84		
2002	34STANDARD	2100	523445030	URMAE84		
2002	34STANDARD	2100	523446030	URMAE84		
2002	34STANDARD	2100	523447030	URMAE84		
2002	34STANDARD	2100	523448030	URMAE84		
2002	34STANDARD	2100	523449030	URMAE84		
2002	34STANDARD	2100	523450030	URMAE84		
2002	34STANDARD	2100	523451030	URMAE84		
2002	34STANDARD	2100	523452030	URMAE84		
2002	34STANDARD	2100	523453030	URMAE84		
2002	34STANDARD	2100	523454030	URMAE84		
2002	34STANDARD	2100	523455030	URMAE84		
2002	34STANDARD	2100	523456030	URMAE84		
2002	34STANDARD	2100	523457030	URMAE84		
2002	34STANDARD	2100	523458030	URMAE84		
2002	34STANDARD	2100	523459030			